

DRAFT MINUTES – NOT APPROVED

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Appleton was held on Wednesday, March 11, 2020 at 5:30 pm at the Education Room at Appleton Area Health.

Members present: Mayor Dan Tosel and Council members: Tori Hammerud, Jason Heinecke, Amber Molden and Andrew Schmidt. Members absent: None.

Appleton Hospital Board Present: Kevin Skjei, Joanne Loher, Ron Ronning & Warren Rau.

Also Present: City Administrator – Wille Morales, Clerk/Treasurer – Emma Haugen, City Attorney – Danielle Olson, AAH CEO - Lori Andreas, AAH CFO - Jake Redepinning

Public Present: Bob Schlieman – APEX Engineering, Jessica Green – Northland Securities, Ranita Schmitt, Andrea Block, Kim Oschendorf, Jason Boonstra, Mitch Eijnik

Presentations:

- Jessica Green from Northland Securities presented the financial plan for the G.O. Bond Health Facilities Series 2020A.
- Jake Redepinning, AAH CFO, presented on the Medicare Payback of the Medicare Cost Report Settlement of \$1,099,617.00 and the impact to cash on hand from 62 Days to 29 Days.
- Jason Boonstra from AAH presented information on COVID-19 – Corona Virus.

Following the COVID-19 presentation, the Appleton Hospital Board meeting was adjourned.

I. New Business:

- A motion to adopt resolution 2020-11 Approving the issuance of General Obligation Health Care Facilities Refunding Bonds, Series 2020A was made by Schmidt and seconded by Heinecke. Upon a call for vote, all voted in favor and motion passed.
- Bob Schlieman from APPEX Engineers updated the council on the Minnesota Public Facilities Drinking Water Revolving Fund Loan Application for new Water Treatment Plant Resolution. A motion to adopt resolution 2020-12 approving the submission of an application to the Minnesota Public Facilities Authority for a loan from the Drinking Water Revolving Fund for improvements to water systems by constructing a New Water Treatment Facility and New Water Supply Well as described in the Loan Application was made by Heinecke and seconded by Molden. Upon a call for vote, all voted in favor and motion passed.
- Administrator Morales discussed the information that was provided to council for the recommended increases to the water and sewer rates. A motion to approve increases to the City's Water and Sewer Rates in the following manner was made by Schmidt and seconded by Molden:
 - Water Usage and Water Service charge are to remain fixed at \$5.67 and \$2.20 respectively along with the 2,500 gallons of water included as part of the base rate.
 - The charge assessed per every 1000 gallons of water consumed beyond 2,500 gallons will increase from \$2.23 to \$5.17.
 - Sewer Usage charges to increase from \$1.99 and \$3.96 per 100 cubic feet of water used to \$2.80 and \$5.57 per 100 cubic feet of water used.
 - Sewer service charge to increase from \$15.68 to \$22.07.
 - Upon call for vote, all voted in favor and motion passed.

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- Three invoice amounts beyond city purchase policy threshold were presented for approval. The bills were from the following vendors:
 - Worker's Comp – Renewal Policy Bill
 - Prairie 5 Rides – Local Assessment
 - Madison Bottling Company Invoice
 - A motion to approve paying Worker's Comp, Prairie 5 Rides, and Madison Bottling Company Invoices totaling \$54,697.88 was made by Hammerud and seconded by Schmidt. Upon a call for vote, all voted in favor and motion passed.
- Shana Walstad – Fire Bill- No action was taken as suggested by the city attorney
- Service Level Agreement Pursuant to Minn.Stat. § 270A, Revenue Recapture Act. A motion to allow the City Administrator to sign a Service Level Agreement between the City of Appleton and the Minnesota Department of Revenue for the collection of monies owed to the Appleton Ambulance Service pursuant to Minn.Stat. § 270A was made by Schmidt and seconded by Molden. Upon a call for vote, all voted in favor and motion passed.

II. Staff Report:

- Administrator Morales reviewed the financial transactions for the month of February 2020 complied by Accounting Officer Gades.

III. Adjournment:

- A motion to adjourn the meeting was made by Molden and seconded by Hammerud. Upon a call for vote, all voted in favor and motion passed. Meeting was adjourned at 7:18 p.m.